

Brinkley Parish Council

Minutes of the Annual Parish council meeting at 7.30pm on 11th May 2026

At Brinkley Memorial Hall, High Street, Brinkley

Meeting started at 7:45pm due to overrun of APM

Present: Cllr A Aubert, Cllr S McIntyre, Cllr I Monks, Cllr N Beamish

Cllr John Trapp 19:45-20:15

Cllr Jonny Edge 19:45-20:25

Hayley Livermore

Item	
26-27/1	Election of Chair Cllr Ian Monks was elected as chair. Proposed by NB, seconded by SM.
26-27/2	Election of Vice-chair Cllr Nick Beamish was elected as vice-chair. Proposed by IM, seconded by SM.
26-27/3	Open Forum None
26-27/4	Apologies for absence Cllr Mark Coley
26-27/5	Declarations of interest None
26-27/6	Approval minutes of meeting held 23rd February 2026 Resolved- The minutes of 23 rd February were approved by all and signed by the chair.
26-27/7	District councillor report No further reports following the APM report
26-27/8	County councillor report Cllr Edge will be encouraging residents and councillors to report problems with Footways and Signage as these both need attention.
26-27/9	Planning since the last meeting 26/00435/TRE T1 Silver Birch - Fell to ground level due to main stem is rotten Sypsey Cottage High

Street Brinkley Newmarket Suffolk CB8 0SF-Pending consideration

26-27/10

To confirm insurance renewal

The insurance renews on 1st June and the clerk has received a quote of £734.18, a slight rise on last year's premium as although we are on a 3-year long term agreement this is index linked.

26-27/11

To confirm S137 spending for 25-26 and PC subscriptions

S137 spending 25-26- Burrough Green Playgroup £100; Burrough Green archive group £25; Great Wratting PC £250

The council is a member of Capalc and the membership was renewed in March 26. The clerk is a member of SLCC of which the council pays 1/3 of her membership fee and this was renewed in March 26.

26-27/12

To receive the internal auditors report

The internal auditors report for the year 25-26 was discussed, advice will be implemented by the clerk, and it was resolved to accept the report for 25-26 except for the comment below.

Auditors comment: 'During our review, it was noted that a mower is included on the insurance schedule but does not exist. We therefore advise that this item is removed from the insurance policy to ensure accuracy and avoid unnecessary cost'

Response: 'Mowers and machinery' is a category in our insurance policy that cannot be removed or reduced regardless of whether we own a mower or not.

26-27 13

To accept the end of year 25-26 bank accounts

The end of year 25-26 bank reconciliation was circulated before the meeting, discussed and it was resolved to accept the accounts.

26-27 14

To approve the annual governance statement for 25-26

All statements on the Annual Governance statement for 25-26 were read out by the chair and it was agreed to indicate a 'yes' as compliance to all statements. The annual governance statement was signed by the Chairman and clerk.

26-27 15

To approve the accounting statement 25-26

The accounting statement of the year 2025-26 was presented by the clerk, approved by the council and signed by the chair.

26-27/16

To discuss Burrough Green archive group donation

Resolved-It was agreed to make a donation of £25 to Burrough Green Archive Group. Clerk to arrange payment.

Clerk and RFO: Hayley Livermore, 28 Ox Meadow, Bottisham, CB25 9FL. clerk@brinkleyparishcouncil.gov.uk

Chair: Ian Monks cllrmonks@brinkleyparishcouncil.gov.uk

26-27/17

To discuss any issues with Beechcroft Play area

Rospa inspection recently took place. There are no urgent actions. Cllr Beamish and Cllr Coley will look at the report and decide on necessary actions.

26-27/18

To discuss any issues with the allotments

Nothing to discuss.

Meeting closed at 20:55

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